



# Lester's

**MATERIAL SERVICE, INC.**

12/21/2016

David Lothspeich  
Village Manager  
Village of Long Grove

Dear David,

Listed below are a number of thoughts, and concerns, regarding "Mailbox Standards in the Public Right Of Way", including, but not limited to, 4126 Three Lakes Drive.

1. Driving a snowplow is no easy task, all mailboxes aside. Given that snowplowing involves all variety of large trucks traveling in often the worst weather, and often on slick snow and ice covered roads, it is inevitable that a certain number of mailboxes will be accidentally struck each season.
2. Many homeowners are installing increasingly elaborate, expensive mailboxes, often costing many hundreds of dollars. In fact, some homeowners are installing mailboxes that they may consider "one of a kind", art like boxes, and posts. A popular trend toward masonry mailbox columns could result in replacement costs approaching up to \$5,000.00.
3. Most Lake County communities limit the replacement of a broken mailbox to a standard type box and/or post. They additionally cap replacement costs, with \$50.00 a common limit. Gurnee and Buffalo Grove are such examples. If the homeowner insists upon the replacement of an elaborate mailbox the community forwards a check to the homeowner covering only the cost of the standard box and/or post.
4. It would seem prudent that any revision of the Ordinance include replacement language that limited the Village of Long Grove's, or it's agents, monetary exposure when replacing elaborate mailboxes placed on the Public ROW, these boxes having been procured, and exposed, solely of the homeowner's choosing.
5. If a homeowner chooses to build a masonry mailbox in the Public ROW, liability for damage to Village of Long Grove, or it's agents, should transfer to the homeowner, both as it regards damage to plows and/or vehicles, and to the possibility that a vehicle/plow striking such a structure might cause that vehicle to be thrown into the oncoming lane.
6. As stated above in #5, this transfer of liability for mailbox replacement, vehicle/plow damage, or personal injury should certainly transfer to the Village, or the Homeowner, if any mailbox structure were allowed to exist in violation of the Ordinance, existing or revised.
7. It is recommended that the Village of Long Grove inventory/survey all of its residents' mailboxes in order to determine if other violations of its Ordinance exist. Attached are two pictures, of 2410 Cumberland Circle and 1204 Grant Ct., which may show masonry structures also in violation of the existing ordinance.

8. Attached are two images which are representative of the Standard Replacement Mailbox, and installation, common to many Lake County communities. This common, aesthetically pleasing, and very sturdy design can be assembled for under \$100.00.

If I may be of further assistance to you just let me know; it would be my pleasure to help.

Thank you very much,

Nick III

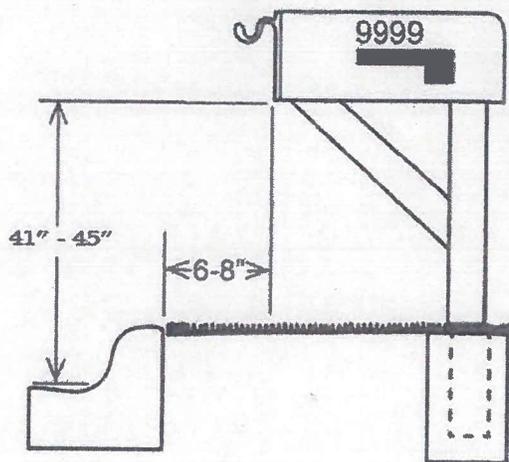
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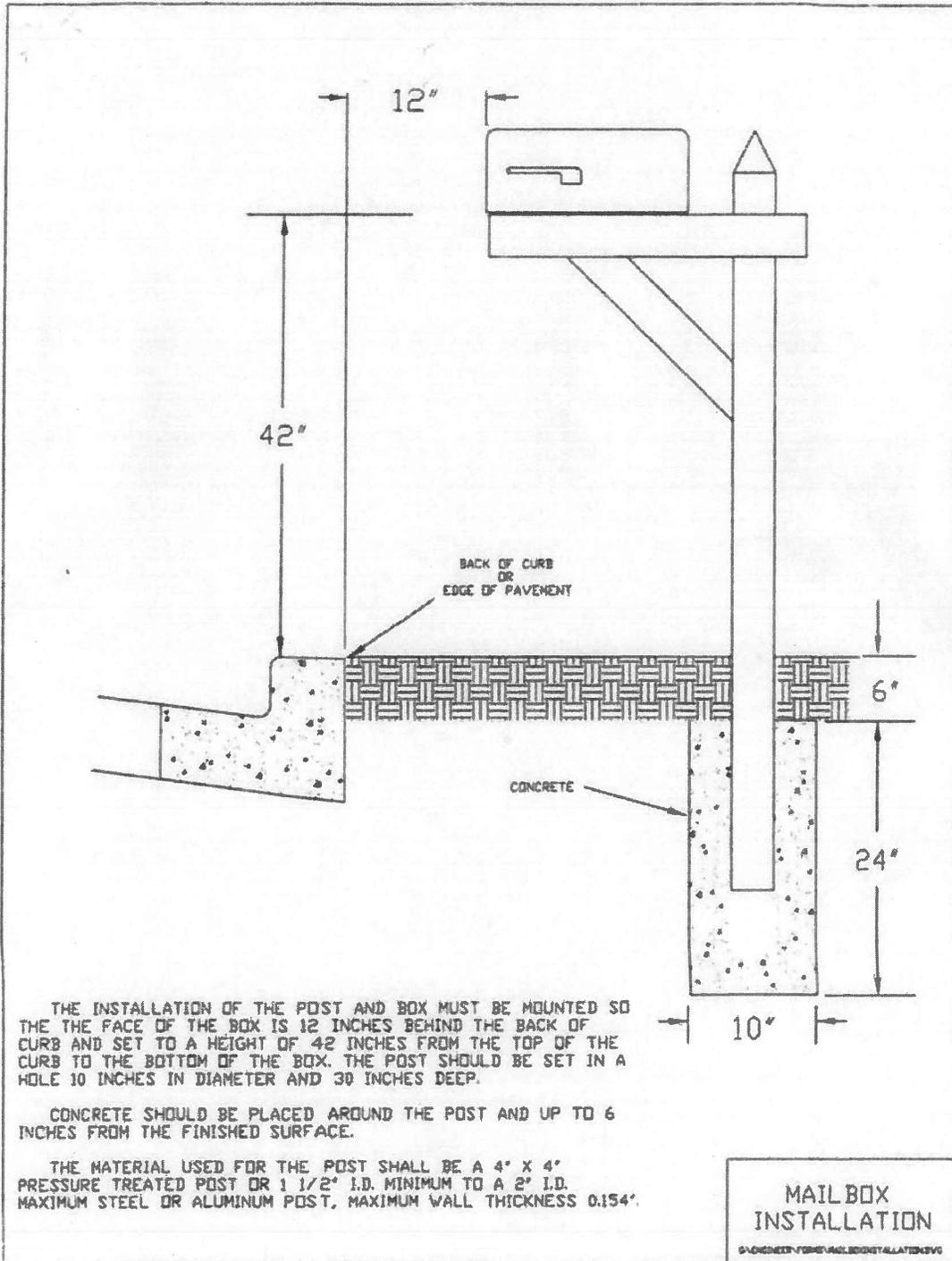
## Exhibit X

If the resident or property owner elects not to have the mailbox and/or post replaced by the Village using standard materials, the resident may complete the replacement or repairs himself/herself. With the prior approval of the Village, the resident may present the receipt for the replacement of the mailbox and be reimbursed up to a maximum value of \$50. Reimbursement by the Village is limited to one time per season.

### **IMPROPERLY INSTALLED MAILBOXES:**

The Village reserves the right to limit replacement or reimbursement for any improperly installed, previously damaged, or improperly maintained mailbox. Improperly installed mailboxes include those that are too close to the road edge or back of the curb, or those that were not installed per the Village of Gurnee guidelines below.







Google

Activate  
Go to PC set



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Search

Actions History

Earth Gallery >>

Tour Guide

- University of Illinois Chicago 00:51
- Soldier Field 00:44
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Windows Taskbar

System tray icons: Network, Volume, Safely Remove Hardware, System Clock (12:00), Date (10/1/2010)

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Forward Mail

Change of Address

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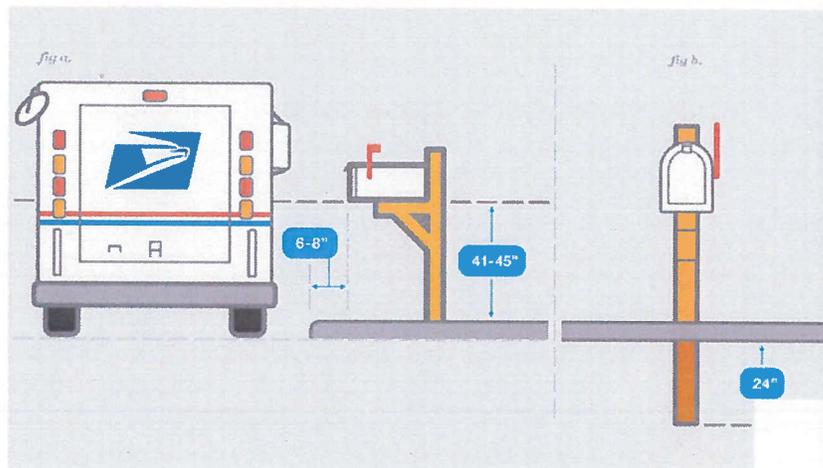
Redirecting a Package

PO Boxes

Mailbox Guidelines

Mail for the Deceased

## Mailbox Guidelines



## Installing a New Mailbox

### Look for Postmaster General's Seal

Every new mailbox design should be reviewed and receive the Postmaster General's (PMG) seal of approval before it goes to market. If you opt to construct your own mailbox, it must meet the same standards as manufactured boxes, so show the plans to your local postmaster for approval.

### Placing the Mailbox

Here are some helpful guidelines to follow when installing your mailbox:

Position your mailbox 41" to 45" from the road surface to the bottom of the mailbox or point of mail entry.

Place your mailbox 6" to 8" back from the curb. If you do not have a raised curb, contact your local postmaster for guidance.

Put your house or apartment number on the mailbox.

If your mailbox is on a different street from your house or apartment, put your full street address on the box.

If you are attaching the box to your house, make sure the postal carrier can reach it easily from your sidewalk, steps, or porch.

### **Installing the Post**

The best mailbox supports are stable but bend or fall away if a car hits them. The Federal Highway Administration recommends:

A 4" x 4" wooden support or a 2"-diameter standard steel or aluminum pipe.

Avoid unyielding and potentially dangerous supports, like heavy metal pipes, concrete posts, and farm equipment (e.g., milk cans filled with concrete).

Bury your post no more than 24" deep.

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## Door Slots

### **Approved Door Slots**

Some homes and apartments have a slot in the door for receiving mail rather than a mailbox. The standards for an approved door slot are:

The opening must be at least 1 1/2" x 7".

The bottom of the slot must be at least 30" above floor.

Horizontal slots must have a flap hinged at the top.

Vertical slots must be hinged on the opposite side from the door's hinges.

### **Inside Door Slot Hoods**

The standards for approved inside door slot hoods are:

The hood should not project more than 2 1/16" beyond the inside of the door.

On a horizontal slot, the hood should not extend below the bottom of the outside plate.

On a vertical slot, the hood should not extend beyond the side of the outside plate on same side as the door's hinges.

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## Maintenance

Mailboxes take a beating from the weather, so we recommend an annual mailbox checkup to avoid damage to your mail or difficulty identifying your address.

Tighten loose hinges on the door

Take care of rusty or loose parts

Replace missing or faded house numbers

Keep the path to your mailbox clear

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