

# MINUTES OF THE VILLAGE BOARD OF LONG GROVE

Tuesday, January 24, 2012 at 7 P.M.

3110 RFD, LONG GROVE, ILLINOIS 60047-9613

## CALL TO ORDER:

At 7:00 P.M. President Rodriguez called the January 24, 2012 Village Board Meeting to Order.

## OFFICIALS IN ATTENDANCE:

Village President: Rodriguez  
Trustees: Marshall, Schmitt, Underwood, Wachs, Weber  
Absent: Barry  
Village Clerk: Schultheis  
Also Present: Village Manager Lothspeich, Village Planner Hogue, Village Counsels Filippini and Gates

## Call To Order: Recitation of the Pledge of Allegiance

*Sheriff's Report*- Lake County Sheriff John Byrne reported that arrests were made at Menards and Sunset Foods for shoplifting. He also said that speeders had been ticketed on Rte 83, after a series of complaints were made. Lake County Sheriff Byrne reported that a person had been reported stalking a woman on Cuba and Old McHenry. He said that there had been an attempted robbery and subsequent home invasion on Country Lane (jewelry was stolen). The Sheriff said that it was important for residents to keep doors locked and garages shut when home. – **No action was taken.**

## Item: Visitors' Business: Homeowner Associations:

**Edgewood Pond** – John Spina. – **Nothing to report.**

**Oak Hills/Oakwood Creek** – Ken Krebs. – **No one was present. Nothing was reported.**

**Oak Hills/Rosos Parkway** – Al Spinoso. – HOA Spinoso said that there were eight homes in the subdivision and although road maintenance was needed, there was an issue with finances because several of the residents were reluctant to contribute. Because his subdivision did not have a formal homeowners association, he was looking for alternatives to get the funds that were needed. Village Manager Lothspeich said that there were no Village wide SSA's to finance such projects but that the subdivisions could form their own SSA's. – **No action was taken.**

## Item: Visitors' Business - Raffle License Application & Waiver Of The Bond Requirement.

*The Village Tavern.* The Village Tavern submitted a Raffle License Application for The Veterans Fund Raiser Pig Roast with raffles occurring on the following three (3) dates: February 5; March 25; and July 29, 2012. – **Trustee Scmitt moved to Approve an Application by The Village Tavern for a raffle license and waiving the bond requirements to conduct raffles on February 5, March 25, and June 29, 2012; seconded by Trustee Wachs.**

## ROLL CALL VOTE:

Barry – absent; Marshall – aye; Schmitt – aye; Underwood – aye; Wachs – aye; Weber – aye  
(Motion carried 5 – 0; one absent)

## Item: Visitors' Business: Special Event Application: Downtown Carriage Rides.

Trustee Schmitt moved to Approve the requests by the Long Grove Business and Community Partners for Approval of Downtown carriage rides as a special event and the waiver of the required \$100 annual Village permit fee; seconded by Trustee Marshall.

## ROLL CALL VOTE:

Barry – absent; Marshall – aye; Schmitt – aye; Underwood – aye; Wachs – aye; Weber – aye  
(Motion carried 5 – 0; one absent)

THERE WERE NO ITEMS FROM THE AUDIENCE.

## ACTION ITEMS:

**Item #1: Report Of The January 17, 2012 Plan Commission & Zoning Board Of Appeals Meeting.**

The PCZBA considered the following items during their meeting

- A. Request For Amendment(s) To The Village Code For The Village Of Long Grove, And Specifically Title 5, Chapter 9, Section 5-9-5 “Signs” Of The Zoning Regulations, Including Without Limitation Modifications To The Regulations Regarding Signage In The Village Of Long Grove, Illinois. (*Recommended Approval*)
- B. Request For A Special Use Permit For A Planned Unit Development (PUD), Reclassification Of Property To The HR-1 Zoning District, Preliminary & Final (Phase I) PUD Plan/Plat Approval To Allow Redevelopment Of The Property Under The “HR-1” District Regulations With Requested Relief To The “HR-1” District Regulations And/Or Additional Relief Necessary And/Or Appropriate Under The Zoning Code To Allow Property Located At 4180 Illinois Route 83, And Commonly Known As “The Executive House”, To Redevelop As “The Executive House PUD” Under The HR-1 “Highway Retail” Zoning District Classification Within The Village Of Long Grove, Illinois. (*Recommended Approval*) - **Trustee Wachs moved to Direct Village Counsel to prepare the necessary Approval Ordinances for the items recommended for approval by the Plan Commission and Zoning Board of Appeals for the Village Board consideration during the February 14, 2012 Board Meeting; seconded by Trustee Marshall.**

**ROLL CALL VOTE:**

**Barry – absent; Marshall – aye; Schmitt – aye; Underwood – aye; Wachs – aye; Weber – aye**  
**(Motion carried 5 – 0; one absent)**

There was discussion regarding sandwich board requests from the LGBCP. Design Committee Chairman of the LGBCP Tobin Fraley said that merchants wanted people to know when there were specials.

Bruce Huvad, Attorney for the Glazer Property discussed timing of different phases of development for Long Grove Commons. It was agreed by the Board and the developer that this area needed to be developed, but timing was an issue. It was decided that a timeline would be dropped and instead there would be a review.

**Trustee Wachs moved to Direct Counsel to prepare an Ordinance regarding property relief issues and including annual review; seconded by Trustee Marshall.**

**ROLL CALL VOTE:**

**Barry – absent; Marshall – aye; Schmitt – aye; Underwood – aye; Wachs – aye; Weber – aye**  
**(Motion carried 5 – 0; one absent)**

**Item #2: Ordinance Approving Minor Amendment(s) To Long Grove Commons Signage.**

As directed during the January 10, 2012 Board Meeting, a draft ordinance was prepared by Village Counsel for consideration.

– **Trustee Weber moved to Approve an Ordinance Approving Minor Amendment(s) to the Long Grove Commons Planned Unit Development Ordinance increasing the maximum allowable Signage from Forty-seven(47) square feet to Fifty-five (55) square feet Allowing for the internal illumination of the signage facing South (toward IL Route 22); seconded by Trustee Wachs.**

**ROLL CALL VOTE:**

**Barry – absent; Marshall – aye; Schmitt – aye; Underwood – aye; Wachs – aye; Weber – aye**  
**(Motion carried 5 – 0; one absent).**

**Item #3: Resolution Authorizing A Watermain Under Conservancy For Herons Landing LM Water.**

In order to install the watermain to provide Lake Michigan Water to Herons Landing, a portion of the watermain will be required to be augured under a portion of the platted conservancy district in order to avoid a bridge structure. As the owner of this conservancy district, The Long Grove Park District will be considering the approval of a formal utility easement for this section of watermain. Since the Village does have rights to this property, the enclosed draft resolution was prepared to formally grant the Village’s authorization for the auguring for the Heron’s Landing water main through the conservancy easement. –

**Trustee Wachs moved to Approve a Resolution Approving the Subsurface Utility Easement to Lake County for the Installation (Augured) of a Watermain Under Platted Conservancy for Herons Landing Lake Michigan Water; seconded by Trustee Marshall.**

**VOICE VOTE:**

**All ayes, no nays**

**(Motion carried 5 – 0; Trustee Barry absent).**

**Item #4: Village Financial Statements – Baker Tilley, Virchow, Krause LLP.**

*Baker Tilley, Virchow, Krause LLP* Representative John Rader was in attendance to provide a brief summary of each and answer questions. Staff continues to work with Village Accountant Greg Seidler to address the items raised in the Report on Internal Controls and the Agreed Upon Procedures. – Baker\Tilley Virchow Representative Rader discussed the financial status of the Village. He said that the

Village audit went very well; and that the statements are showing growth. It was noted by Village Manager Lothspeich that the financial statements are posted online for the residents to review.

**Trustee Schmitt moved to Accept the Fiscal Year 2010-11 Financial Statements and Report on Internal Controls as Prepared by Baker Tilley, Virchow, Krause LLP; seconded by Trustee Weber.**

**VOICE VOTE:**

**All ayes, no nays**

**(Motion carried 5 – 0; Trustee Barry absent).**

**Item #5: Village President Rodriguez.**

**A. IL Route 45 Widening.** IDOT hosting public meeting at the Vernon Hills Sullivan Center on February 7<sup>th</sup> from 5:30 pm. until 8:30 p.m. The Village forwarded notice of the meeting to Towner Subdivision HOA President Roland Holup and all other HOA Presidents. – President Rodriguez said that there would be a meeting on February 7<sup>th</sup> and that residents were invited to attend. – **No action was taken.**

**B. IL Route 53 Extension – Update.** Village Trustee Barry, Resident Ted Lazakis and Staff walked the IL Route 53 pathway between IL Route 22 and south of Cuba Road on Sunday, January 15, 2012. The tour was coordinated by various environmental groups to get a first hand look at the existing wetlands, wildlife, etc. that would be impacted if Route 53 were extended through Long Grove. – Village Manager Lothspeich said that the meeting was postponed until February 9. He said that the property was looked over to determine the environmental impact – **No action was taken.**

**C. Residential Electricity Aggregation Referendum – Update.** Staff participated in the January 11, 2012 meeting with the Village of Buffalo Grove and the other members (consisting of 7 communities) to further explore the possibility of aggregating the eclectic usage of all the communities into a single bid to increase the value of the bid to further reduce rates. As noted during the December 13, 2011 Board Meeting the group is contemplating hiring an aggregation consultant to perform the services outlined in the Request For Proposal (RFP). Although the group has limited the scope of the work with the goal of limiting costs to not exceed \$5,000 per community but these expenses have not been specifically budgeted. The group received proposals from five consultants with prices ranging from \$20K and exceeding \$100K with the fees being a flat rate to a percentage of the total kilowatt hours of the communities. The consensus of the group is that the fees need to be limited to a flat rate and cannot exceed \$5K per community (\$35K maximum). – Village Manager Lothspeich said that there will be a summary next meeting to allow the Board to consider the intergovernmental agreement. He said that a consultant was being chosen so that the agreement could be evaluated by a professional. – **No action was taken.**

**Item #6: Village Trustee Barry.**  
**Absent.**

**Item #7: Village Trustee Marshall.**

**A. Request For Minor Change To the Sunset Grove Final PUD Plan, Lakewood Homes-** Village Planner Hogue said that there had been two requests for minor changes to allow for drive-thru lane at Sunset Grove. –

**B. Request For Minor Change To The Red Oaks Final PUD Plan, Long Grove Performing Arts Academy.** – The owner of the Long Grove Performing Arts wanted to purchase the Red Oaks Barn and move into it, while demolishing their own building. They want to use the barn for service, non-retail use. The consensus from the Board was that this was acceptable – **Trustee Wachs moved Direct Counsel to make the minor amendments to the Sunset Grove PUD and the Red Oaks Final PUD Plan; seconded by Trustee Marshall.**

**VOICE VOTE:**

**All ayes, no nays**

**(Motion carried 5 – 0; Trustee Barry absent).**

**Item #8: Village Trustee Schmitt.**

**Waste Management Annual Rate Increase.** As required by the Village's Single Residential Waste Franchise Contract, Waste Management provided a calculation and notice of a 2.7% rate increase. – Trustee Schmitt said that the increase was based upon the CPI and that the Village still had a two-year contract with SWALCO. Trustee Schmitt said that the Village should look into different size recycle bins to encourage more recycling. The consensus from the Board was that this should be pursued. – **No action was taken.**

It was noted that SWALCO Representative Walter Willis would attend the February 14, 2012 Board Meeting.

**Item #9: Village Trustee Underwood.**

**Village Survey – Update.** Trustee Underwood said that the survey was ready to be presented. Trustee Weber said that there would be a meeting with Administrative Asst. Sherry Shlagman to put together a

mock up version. She added that a postcard will be sent to all households. – **No action was taken.**

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**Item #10: Village Trustee Wachs.**

*Request For Proposal From ESI For Roadway Analysis.* Village Trustee Wachs, Trustee Marshall, Roads Commissioner Small and Staff met with Village Engineer ESI Representatives Joe Chiczewski and Brian Witkowski on December 15, 2011 to review the Village's long-term capital improvement needs. As a follow-up to this meeting, ESI was asked to submit a proposal for updating the Village's roadway condition survey. – **Trustee Wachs moved to Approve a Proposal from ESI for updating the Village's roadway condition survey for an amount not to exceed \$4000.00; seconded by Trustee Schmitt.**

**ROLL CALL VOTE:**

**Barry –absent; Marshall – aye; Schmitt – aye; Underwood – aye; Wachs – aye; Weber – aye.  
(Motion carried 5 – 0; one absent)**

It was noted that this was not an additional cost to be added to the Budget, as it was funded by the monies in the Budget for Road Maintenance.

**Item #11: Village Trustee Weber.**

*LGBCP Board Meeting – January 17, 2012.* Trustee Weber and Staff represented the Village during the January 17, 2012 LGBCP Meeting. – Trustee Weber said that two committees were formed – the Economic Development Committee and the Organization Committee. She said that there would be an Economic Development Meeting on Thursday, January 26<sup>th</sup>. – **No action was taken.**

**Item #12: Village Clerk Schultheis.**

**Nothing to report. No action was taken.**

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**Item #13: Village Manager Lothspeich.**

**Nothing to report. No action was taken.**

**Item #14: Village Planner Hogue.**

**Nothing to report. No action was taken.**

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**Item #15: Village Attorneys Filippini and Gates.**

Village Counsel Filippini said that the IMLRMA had given the Village the first of its reimbursement checks for \$19,000 for legal expenses incurred. – **No action was taken.**

**Item #16: Approval of Board Meeting Minutes.**

*January 10, 2012 Board Meeting Minutes.* – **Trustee Marshall moved to Approve the January 10, 2012 Board Minutes; seconded by Trustee Underwood.**

**VOICE VOTE:**

**All ayes, no nays**

**(Motion carried 5 – 0; Trustee Barry absent).**

**Item: Executive Session.**

**At 9:50 PM, Trustee Marshall moved to go into Executive Session to discuss (1) Executive Session Minutes; (2) Personnel Matters; (3) Litigation; and (4) Acquisition and Disposition of Property; seconded by Trustee Wachs.**

**ROLL CALL VOTE:**

**Barry –absent; Marshall – aye; Schmitt – aye; Underwood – aye; Wachs – aye; Weber – aye.**

**(Motion carried 5 – 0; one absent)**

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**Item: Other Business.**

*January 10, 2012 Executive Session Board Meeting Minutes.* **Trustee Schmitt moved to Approve the January 10, 2012 Executive Session Minutes as amended, but not for Public Release; seconded by Trustee Weber.**

**VOICE VOTE:**

**All ayes, no nays**

**(Motion carried 5 – 0; Trustee Barry absent).**

*Briarcrest Open Space Parcel:* **Trustee Wachs moved to Direct Counsel to Prepare the necessary documentation to**

**Purchase the Briarcrest Open Space Parcel for \$800; seconded by Trustee Wachs.**

**VOICE VOTE:**

**All ayes, no nays**

**(Motion carried 5 – 0; Trustee Barry absent).**

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**Item: Adjournment.**

**At 10:20 PM; Trustee Schmitt moved to Adjourn; seconded by Trustee Weber.**

**VOICE VOTE:**

**All ayes, no nays**

**(Motion carried 5 – 0; Trustee Barry absent).**