

Visitors' Business:
Special Event & Signage Application:
Summerfest Carnival Rides
(Request For Revised Hours)

Long Grove Summer Fest Application Changes

To Whom It May Concern,

The LGBCP has two edits to submit to the board for consideration. First we would like to request that the carnival can operate for the following hours: Fri 1pm-8pm, Sat 10am-8pm, Sun 10am-6pm. The reason for the change is the proprietor of the amusement rides has requested to use the additional day light hours to give the patrons the best experience possible and the event to make a little more profit to offset the parking expenses. From experience he knows how hard it is to cut off lines when it is still day light out and feels confident that the rides he is bringing are some of his quieter ones and they will not disturb the neighbors.

The second edit is that we have secured remote parking at the Finch lot and the Dominick's of Buffalo Grove with bus shuttles. This will offset the space the carnival is occupying.

Thank you for your consideration

LGBCP- Events Committee

To Whom It May Concern,

The Long Grove Business and Community Partners would like to request the use of one of the sections in the Archer Parking lot for some family friendly carnival rides for this year's Summer Fest. Below are the rides and a visual aid for description. We will be working with Fantasy Amusements, below is a bit about them:

Fantasy Amusements: We are the *Only* Portable Amusement Company in the Greater Chicagoland and Northern Illinois area that has been awarded the OABA's Circle Of Excellence Designation. We went through an extensive Self Imposed Quality Assessment audit process that sets our company apart from the rest. The OABA's Circle of excellence program was established to improve the business climate by establishing guidelines and setting the bar with an ambitious vision and set of goals to follow within the industry. Its purpose is to educate, produce change and in doing so, improve the public perceptions of the mobile amusement industry. Anyone can be a member of the OABA, anyone can say they've passed through an audit process, but NOT everyone measures up to this distinction and award. We have been a "Circle Of Excellence" Award Recipient since 2009. Visit OABA.org for more information on the program.

Please visit <http://fantasyamusements.com/about-fantasy/> to learn more about the company.

The rides they will provide are as follows:



Rock Star

Tilt a whirl

Kite Fliers

Fun Slide



Frog Hopper

Combination Car Ride

Dragon Wagon Roller Coaster

Truck or Train Ride

Thank you for your consideration and we are happy to answer any questions you may have. Please contact Sarah Schultz at sarah@ravenswoodevents.com or Ryan Messner at rmessner@visitlonggrove.com.

Hours of Operation:

Friday: 1pm-8pm

Saturday: 10am-8pm

Sunday: 10am-6pm

***2016 EVENT ORGANIZER APPLICATION**
LONG GROVE B-1 HISTORIC BUSINESS DISTRICT
SPECIAL EVENT APPLICATION

Definition of an Event Organizer:

All entities (including: existing Long Grove Businesses; Non For Profit Organizations; non Long Grove businesses and other organizations), planning on conducting an outdoor event in the B1 District, **regardless** of where it will be held (be it private or public property).

Application Process:

~ Event Organizers must submit a fully detailed and completed application to the LGBCP.

If the event is to be held on private property, the private property owner must provide written authorization. The authorization must be submitted with the event application, to the LGBCP.

~ Once approved by the LGBCP, the application will be forwarded to the Village Trustees for final approval. Existing businesses, and non for profits, must submit applications, **if their event differs in any way from what their normal, outdoor day to day, Village approved business license permits.** Non compliance may result in the event being shut down by the Lake County Sheriff.

NOTE: All LGBCP Members, Vendors, Merchants, Sponsors and not for profits, participating in LGBCP organized events, ie. Chocolate Fest, etc., are considered **vendors** and must complete a ***Vendor Application, NOT this "Event Organizer" Application.**

NOTE: Scheduled LGBCP organized events take priority over non LGBCP organization events.

*** 2016 Vendor Applications** can be found, beginning Jan. 15, 2016, on the LGBCP web-site @ visitlonggrove.com, under "Applications." (See #10, page 3, on this form for addtl. details.)

CHECK ONE ORGANIZER CATEGORY:

LGBCP - Do not check this box unless you are LGBCP Exec. Director or Events Committee Chair.

OTHER -ALL entities organizing an outdoor event, in the B1 District of Long Grove.

Applications should be sent to:

Long Grove Business and Community Partners (LGBCP)

308 Old McHenry Road Long Grove, IL 60047

847-634-0888 Fax: 847-634-3673

info@visitlonggrove.com

OFFICE USE ONLY

- Event Application
- Site Plan
- Property Owner Permission
- COI & Waiver Certificates
- Roads & Barricades
- Security & Sheriff
- Signage
- Electrical
- Fire Inspection
- Vendors & Support Docs.
- Temp. Liquor License App.
- App. To Conduct Raffle
- Applicable Fees

FOR OFFICE USE ONLY

Received by LGBCP ____/____/____
 ____/____/____

Approved Rejected

By LGBCP Board of Directors

Submitted to Village Hall ____/____/____
 ____/____/____

Approved Rejected

by

This form must be completed in its entirety, and submitted, no more than (1) year in advance, and no less than 150 days prior to the event, and include all required information and attachments. Applicants will be notified by the LGBCP of the Village and LGBCP's approval or rejection within 45 days of submission.

Upon approval, applicant will be notified of fees and may accept or decline participation.

EVENT INFORMATION

Event Title: Long Grove Summer Fest Location(s) in the B1 District: B1 Downtown District

CONTACT INFO: NAME: Ryan Messner E-MAIL: rmessner@visitlonggrove.com

CELL: 847-793-7011 OTHER: _____

Description/Type of Event:

Summer Fest is a community festival with the mission to bring business to our downtown B1 District businesses.

We will have 3 stages of music, good food and family fun. We would like to include some carnival rides for this year in a section of the Archer Parking lot.

Estimated Number of Attendees ^{15k-24k} Estimated Number of Vendors ¹⁰⁰⁺

Event Date / Dates & Time:

Day 1 - Date: June 24 - Hours: 11am to 11pm

Day 2 - Date: June 25 Hours: 10am to 11pm

Day 3 - Date: June 26 Hours: 10am to 6pm

Set Up - Date: June 23 Hours: 10am to 10pm

Dismantling - Date: June 26 Hours: 6pm to Midnight

EVENT ORGANIZER: Company or Organization Long Grove Business and Community Partners

Street Address: 308 Old McHenry Rd City: Long Grove State: IL Zip: 60608

Phone Number: 847-634-0888 Cell Number: 847-793-7011

Contact Person: Ryan Messner Phone Number: 847-793-7011

E-mail Address: rmessner@visitlonggrove.com

Include with this application:

1. **SITE PLAN** of all areas of the B-1 District covered by the event.
Include sanitary facilities and auxiliary parking lots (if applicable).
2. **PROPERTY OWNER** written permission.
3. **CERTIFICATE OF INSURANCE / WAIVER OF SUBROGATION** naming **both** of the following as "additionally insured":
 - Long Grove Business and Community Partners (LGBCP)
 - Village of Long Grove
4. **ROADS & BARRICADES** - Indicate the areas of the roadway and parking that will need to be closed and barricaded for this event. Fees may apply.
5. **SECURITY and SHERIFF'S RESERVES** - Provide the estimated number of security and Sheriff Reserves needed and the times for each. Cost for security: \$70 / hour per deputy.
 - A. Security officers # S3 Private Security Hours 9:30am to 11:30pm/ sun 6:30pm
 - B. Traffic officers / Reserves # Dennis Delia Hours 10am to 11pm

C. Parking Assistance # _____ Hours _____ to _____

6. **SIGNAGE** - Indicate whether there will be any of the following:

Before ordering banners or temporary signs, signage must be approved by the LGBCP and the Village Planner. Contact info: LGBCP – info@visitlonggrove.com / Village Planner – jhogue@longgrove.net

- A. Banners Yes No
- B. Temporary Signs Yes No
- C. Other Signage (specify) Yes No

If you answered "yes," provide a design, location, time to be placed and written permission of the owner(s) where these items will be placed.

7. **PR & ADVERTISING** – provided by you as the organizer. Check all that apply:

- Newspapers Cable T.V. Internet
- Newsletters / e-blasts Commercial T.V. Radio
- Direct Mailings Trade Magazines Other (specify) Fomecore Signs

Use of the LGBCP logo requires proof and approval by the LGBCP Mktg. Committee.

Inclusion on LGBCP's Web-site, Press Releases and Newsletters requires written request, and may be subject to fees. LGBCP Contact Info: info@visitlonggrove.com

8. **ELECTRICAL NEEDS** - Provide specifics as to mechanical or electronic rides, demonstrations, displays, music, generators, etc.. Attached in previous application

9. **OUTSIDE SERVICES** – must be supplied by a licensed / insured provider, conform to LGBCP appearance guidelines and are subject to Village Fire Marshall and Sheriff inspection / approval.

Service	Qty.	Contact	Company	Phone
Sanitation / Port-o-lets	35	Sarah Schultz	Service Santitaion (Through Ravenswood)	312-663-2600
Waste Disposal		Sarah Schultz	Flood Brothers	312-633-2600
Trash Pickup, Walks, etc.		Sarah Schultz	United Maintenance	312-633-2600
Music / Staging		Sarah Schultz	American Mobile Staging/ Gerard Audio	312-633-2600
White Tent, Rental, Labor		Sarah Schultz	AAA Rentals	312-633-2600
Other Carnival Rides	7	Bill Johnson	Fantasy Amusements	847-259-9090

10. ***ALL VENDORS participating in the event must**

- Complete a "Vendor Application," found at visitlonggrove.com, under "Applications"
- Provide their Illinois Sales Tax ID number as required and submit a form indicating filing of all sales occurring in the Village of Long Grove. Sales Tax Rate is 8%
- Conform to LGBCP appearance guidelines and are subject to Health Dept., Village Fire Marshall and Sheriff inspection / approval
- **Food Vendors must** contact the Lake County Dept. of Health (847-360-6700) to apply for a permit.

11. **CHARITY BENEFIT** – If a charity is benefiting from this event, proof of IL. Non For Profit Tax Exempt Status, legal name of the charity, address, contact name and phone number

12. ***RAFFLES** – Request an **Application for License to Conduct Raffle** by contacting the Village Hall at (847) 634.9440. **Once completed, the application is subject to approval by the Village of Long Grove President and Board of Trustees**

13. **LIQUOR** –If liquor is to be offered on a site other than the specific address stated on your **State of Illinois Liquor License, a Temporary Liquor License, must be applied for. Once completed, the application is subject to approval by the Village of Long Grove President and Board of**

Trustees. A copy of proof of DRAM INSURANCE in the amount of \$2,000,000 must name THE VILLAGE OF LONG GROVE as the certificate holder, with the LGBCP as ADDITIONAL INSURED.

Applications can be found at: <http://www.illinois.gov/ilcc/Pages/Forms-and-Applications.aspx>

EVENT ORGANIZER FEES:

Fees are determined by The Village of Long Grove and / or The LGBCP Board of Directors.

Village Application Processing Fee:	\$ 25
Historic Downtown Administration Fee:	\$ 25
Fire Inspection Fee (if applicable)	\$ 25
	\$ 75
Other: _____	\$ _____
TOTAL FEES	\$ _____

Please read this form carefully and be aware that in signing, you will be waiving and releasing all claims arising out of this event.

All businesses, sponsors, vendors, merchants and non profits, hosting or participating in B1 District outdoor events, are required to comply with, and receive approval from, Both: The LGBCP Board and The Village Board of Trustees

ACKNOWLEDGEMENT/ASSUMPTION OF RISK OF INJURY

I am fully aware of the details of the LGBCP event(s) and the risks inherent in the event. I recognize and acknowledge that this may include risks of bodily injury and / or death. I agree to and assume full risk of injuries, including death, and of all costs, damages, and losses that may be sustained as a result of participating in any and all activities connected with or associated with such event.

WAIVER AND RELEASE OF CLAIMS FOR INJURY

I hereby agree to, and do waive, release and relinquish all claims of every kind, known and unknown, present and future, that I may have against the Village of Long Grove, the Long Grove Business & Community Partners and their officers, agents, servants and employees, arising out of, connected with, or in any way related to, the event or my participation therein.

INDEMNITY AND DEFENSE

I hereby further agree to indemnify and hold harmless and defend the Village of Long Grove, the Long Grove Business & Community Partners and their officers, agents, servants and employees from any and all claims of every kind, known and unknown, present and future, that I may have arising out of, connected with, or in any way related to the program or my participation therein. My signature also allows the use my photo for promotional purposes. My signature on this form indicates that I have read and understand the above Waiver and execute it of my own free will and without any reservation.

All information submitted is part of the application process to obtain the Long Grove Business and Community Partners (LGBCP) Board of Directors approval and recommendation to the Village Board of Trustees, to participate in or hold a specific event in the B-1 Historic Business District. The event date is for the upcoming year and all of the information is accurate to the best of my knowledge

I have read and understand the above Sarah Schultz 05 / 24 / 16
Signature of Applicant Date

LGBCP Board Approval _____ / /
Events Committee Chair Signature Date

Village Board of Trustees Approval _____
Village Representative Signature

____/____/____
Date

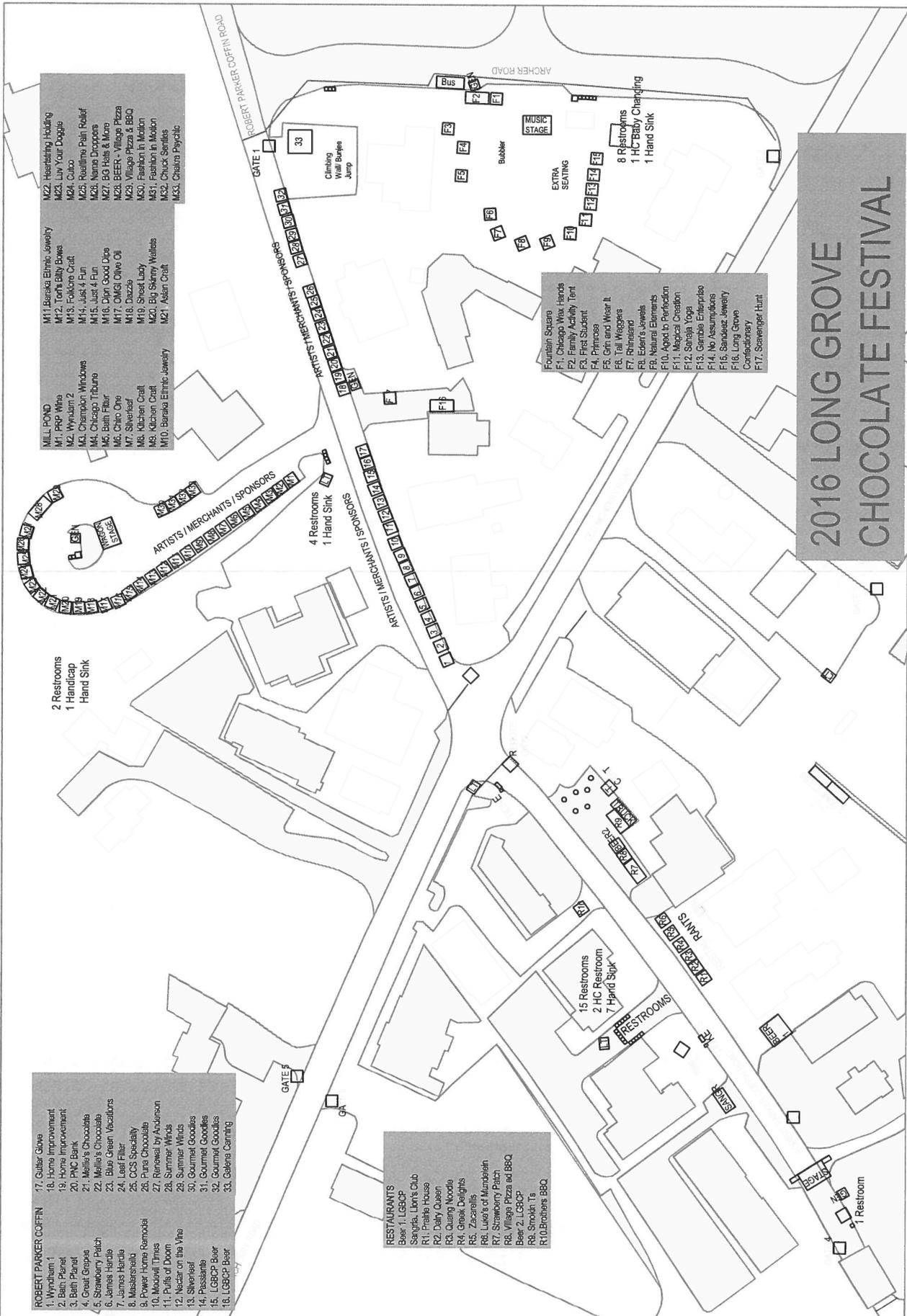
- ROBERT PARKER COFFIN**
1. Wyndham 1
 2. Bath Planet
 3. Bath Planet
 4. Great Grapes
 5. Strawberry Patch
 6. James Hardie
 7. James Hardie
 8. Masabuchi
 9. Power Home Remodel
 10. MacCall Times
 11. Puffs of Doom
 12. Nestle on the Wheel
 13. Sheviant
 14. Passante
 15. LGBOP Beer
 16. LGBOP Beer
 17. Gutter Gove
 18. Home Improvement
 19. Home Improvement
 20. PNC Bank
 21. Mello's Chocolate
 22. Mello's Chocolate
 23. Blue Green Vascillans
 24. Leaf Filter
 25. CCS Specialty
 26. Pura Chocolate
 27. Renewal by Andersen
 28. Summer Winds
 29. Summer Winds
 30. Gourmet Goodies
 31. Gourmet Goodies
 32. Gourmet Goodies
 33. Galena Canning

- RESTAURANTS**
- Bear 1. LGBOP
 - Sangria, Liente's Club
 - R1. Prairie House
 - R2. Dairy Queen
 - R3. Queig Noodle
 - R4. Greek Delights
 - R5. Zazarelli
 - R6. Luke's of Mumblish
 - R7. Strawberry Patch
 - R8. Village Pizza ad BBQ
 - Bear 2. LGBOP
 - R9. Smokin' T's
 - R10. Brothers BBQ

- MILL POND**
- M1. PRP Wira
 - M2. Wyndham 2
 - M3. Champion Windows
 - M4. Chicago Tribune
 - M5. Bath Filter
 - M6. Chio One
 - M7. Sheviant
 - M8. Kitchen Craft
 - M9. Kitchen Craft
 - M10. Baraka Ethnic Jewelry
- M11. Baraka Ethnic Jewelry**
- M12. Tori Billy Bows
 - M13. Folkore Craft
 - M14. Just 4 Fun
 - M15. Just 4 Fun
 - M16. Dipn Good Dips
 - M17. DMG's Olive Oil
 - M18. Dazzle
 - M19. Sheel Lady
 - M20. Big Skinny Wallies
 - M21. Asian Craft
- M22. Hearting Holding**
- M23. Liv' Your Doggie
 - M24. Cubo
 - M25. Realtime Pain Relief
 - M26. Noma Droppers
 - M27. BG Hils & More
 - M28. Village Pizza
 - M29. Village Pizza & BBQ
 - M30. Fashion in Motion
 - M31. Fashion in Motion
 - M32. Chuck Senties
 - M33. Chakra Psychic

- Fountain Square**
- F1. Chicago Peax Hands
 - F2. Family Activity Tent
 - F3. First Subrett
 - F4. Princess
 - F5. Gin and Hear It
 - F6. Tall Wiggers
 - F7. Rhineland
 - F8. Edan's Jewels
 - F9. Nature Elements
 - F10. Apod to Peridion
 - F11. Medical Creation
 - F12. Sashia Yoga
 - F13. Gamble Enterylabe
 - F14. No Assumptions
 - F15. Sandez Jewelry
 - F16. Long Grove Confectionary
 - F17. Scavenger Hunt

2016 LONG GROVE CHOCOLATE FESTIVAL



Long Grove Summer Fest Special Event Application Materials

Security:

Location	Friday 6/24	Saturday 6/25	Sunday 6/26
Gate 1	10am-11pm	10am-11pm	10am-7pm
Gate 2	10am-11pm	10am-11pm	10am-7pm
Gate 3	10am-11pm	10am-11pm	10am-7pm
Gate 4	10am-11pm	10am-11pm	10am-7pm
2 Roaming	3pm-11pm	3pm-11pm	3pm-7pm
Beer tent	3pm-11pm	3pm-11pm	3pm-7pm
Armed Guard	11am-12am	11am-12am	11am-8pm
Supervisor	10am-3pm Gate then roaming at 3pm – 11pm	10am – 3pm Gate then roaming at 3pm – 11pm	10am-3pm Gate then roaming at 3pm – 7pm
1 Overnight Security (also Thursday night)	11pm- 11am	10pm – 11am	

In addition to this we will have one ID Checker at the ticket tent and one at the beer tent.

Electrical Needs:

We currently have reserved:

2- 60kW generators

2- 40kW generators

4- 4 head diesel light towers

This is subject to change.

Alcohol:

We will have 2 beer tents (one waymatic near the stage and the other will be a small (cold plates set up) and 1 sangria tent attached on Robert Parker Collin Road between Old McHenry Road and the bridge.

To regulate consumption there will be a 2 drinks per customer per purchase rule. We will also have ID Checkers at the ticket booth line and at the beer tent wrist banding patrons. No one will be able to purchase alcohol without a wristband.

Outside Services:

RES- Provide overall Event consultation including concept, budget development, site planning, marketing strategies, public relations and operations planning.

VLG Traffic Control Devices Setup Sheet

VLG of Long Grove hosts several downtown fests each year. The events are put on by Village of Long Grove business and Community Partners, Ravenswood Events, and others. Ravenswood events is responsible for the set up of the tents and installs most of the traffic control devices. The CERT team also setups up traffic control devices. Ela Township drops off the following traffic control devices prior to the event. Then Ela will pick up the dropped off traffic control devices after the event and put them away at the water treatment plant.

Setup Prior to Event-Day Before

Road Closed Thur-Sun and Bridge Closed signs set up at RT 53 and Robert Parker Coffin Rd

Road Closed Thur-Sun and Bridge Closed signs set up at RT 83 and Robert Parker Coffin Rd

Setup 1st Thing Thursday Morning Each Fest

5 Large Type 3 Barricades are dropped off at Old Mchenry Rd and Robert Parker Coffin Rd on the bridge side. Near Long Grove Visitor Center.

3 Large Type 3 barricades are dropped off on Robert Parker Coffin Rd at the historic Covered Bridge.

1 Handicap Parking Horse is dropped off at 217 Robert Parker Coffin Rd to establish a Handicap drop off/ turn around area. (Next to Mill Pond Shops)

5 Handicap Parking Horses are dropped off in Archer Parking Lot to establish a Handicap Parking Area- Make sure these horses have bolts and handicap signs stored in water treatment plant

25 Pylons and bases, 1 seasonal crosswalk sign are dropped of in front of the Long Grove Popcorn Shoppe 318 Old Mchenry Rd for CERT to use along side Old Mchenry Rd and to establish pedestrian crosswalk.

1 seasonal crosswalk sign removed from its fixed location on 420 Robert Parker Coffin Rd to in front of the village tavern on Old Mchenry Rd for Lake County Sherriffs to put up for a pedestrian crosswalk

6 cones dropped off at the former Seasons driveway 314 Old Mchenry Rd to block it off from traffic. 3 cones by the street and 3 cones in the back of the building to keep traffic from the parking lot from Entering.

3 Cones dropped off by the 308 Old Mchenry Rd (Within Reach Store Parking Lot)

20 Cones Dropped off at Archer Parking Lot for CERT to use near entrance Gate.

5 horse style barricades dropped off near pedestrian gate alongside Old Mchenry Rd at Archer Parking lot to create funnel entrance from P lot to fest grounds. One placed on opposite side of Old Mchenry road from Archer parking lot to prevent foot traffic.

In addition to the barricades sand bags are left for the barricades that require them and picked up following the event.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
5/24/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Allied Specialty Insurance, Inc. 10451 Gulf Blvd Treasure Island, FL 33706-4814	CONTACT NAME: Sue Vereker PHONE (A/C, No, Ext): 727 547 3059 FAX (A/C, No): 727 367 5695 E-MAIL ADDRESS: svereke@alliedspecialty.com
INSURER(S) AFFORDING COVERAGE	
INSURER A: T.H.E. Insurance Company NAIC # 12866	
INSURER B:	
INSURER C:	
INSURER D:	
INSURER E:	
INSURER F:	

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			CPP0100356-06	05/28/2016	05/28/2017	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ n/a PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 10,000,000 PRODUCTS - COMP/OP AGG \$ 1,000,000 \$ COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY <input type="checkbox"/> AUTOS ONLY						\$ \$ \$ \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$			ELP0010144-06	5/28/2016	5/28/2017	EACH OCCURRENCE \$ 4,000,000 AGGREGATE \$ 4,000,000 \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

EFFECTIVE FROM 6/19/16 THROUGH 6/27/16
 ADDITIONAL INSURED: RAVENSWOOD EVENT SERVICES; VILLAGE OF LONG GROVE; LONG GROVE BUSINESS & COMMUNITY PARTNERS AS RESPECTS TO THE OPERATIONS OF THE NAMED INSURED ONLY

CERTIFICATE HOLDER Ravenswood Event Services 1100 W. Cermak, Unit C411 Chicago, IL 60608	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
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