

December 4, 2006

Dear Long Grove Business Owner:

Along with the coming New Year, the deadline for renewing your business license is fast approaching. The 2007 Business License Application, Supplemental License Application, and Alarm and Keyholder Registration are enclosed. In an effort to simplify the renewal process, the enclosed application includes the information you provided last year. Carefully read through the materials, correct any information that is not accurate or is missing and respond to the questions that have been left blank.

The annual business license fee has remained unchanged at \$50.00. Payment should be made in the form of a check made payable to the Village of Long Grove. Please return your application, along with your payment, to the Village office (3110 RFD) no later than Wednesday, February 28, 2007. Application fees double (\$100) after February 28, 2007

*Please note that as of January 1, 2007, the sales tax rate will increase to 7.5% (see enclosed bulletin).*

Should you have any questions, please do not hesitate to contact me at 847-634-9440.

Sincerely,

Sherry Shlagman  
Administrative Assistant

Enclosures